

Description of Discipline

Title of Discipline: <i>Foreign Language</i>					
Semester	Duration	Type of Discipline	ECTS Credits	Academic Workload	Language of Instruction
1, 2, 3, 4, 5, 6, 7, 8	480 hrs.	compulsory	16	160 hours of classroom training, 320 hours of self-study	English

Learning Outcomes	Teaching Methods	Evaluation Methods
LO20. To master the skills of oral and written professional communication in the state and foreign language.	Practical classes, discussion	Oral and written evaluation, reports, pass-fail test
LO21. To demonstrate basic creative and critical thinking skills in research and professional communication.	Interdisciplinary trainings that develop communication and leadership and teamwork skills.	Presentations, essays, abstracts, pass-fail test

Title of Discipline / Foreign Language for Specific Purposes				
Semester	Duration	Type of Discipline	ECTS Credits	Student Workload
1, 2, 3, 4		mandatory	12	120 hours of teaching, 240 hours of self-study

Requirements for Participation	Type of examination (oral, written, term paper, etc.)	Methods of teaching and learning (lectures, seminars, etc.)	Discipline Coordinator
Complete general secondary education	pass-fail test	Practical classes	Lytvyn S.

Learning Outcomes
GC5. Ability to communicate in the state language both orally and in writing. GC6. Ability to communicate in a foreign language.
PLO31. Master the skills of oral and written professional communication in state and foreign languages.
PLO32. Demonstrate basic skills of creative and critical thinking in research and professional communication.
PLO33. Ability to organize and conduct conferences, round tables, seminars, etc. in native and foreign languages.
PLO34. Be able to use communication technologies to maintain harmonious business and personal contacts as a prerequisite for business success.
PLO36. Ability to present and discuss the results obtained and transfer the acquired knowledge.

Contents

Module 1

The main concepts of economics

Topic 1

What is Economics?

Vocabulary:

social science, unlimited wants, limited resources, supply and demand, government spending, government activities, consumption of goods and services

Grammar:

Present simple

Speaking:

People in Business. First meetings. Forms of address. Attracting attention. Introductions and greetings. Parting.

Writing:

Officials and Posts titles. A mini-biography.

Topic 2

The main concepts of economics

Vocabulary:

scarcity, wages, interest, rent, choices, systems, resources, factors of production, rent, labor or human resources, capital, entrepreneurship, profits

Grammar:

Present continuous

Speaking:

Requests. Apologies. Asking for Opinions. Notification. Answer. Assurance. Assistance offer.

Writing:

A diary.

Topic 3

Microeconomics and macroeconomics

Vocabulary:

central bank, exchange rate, inflation, interest rates, invisible earnings, manufacturing industry, national debt, public sector, unemployment

Grammar:

Present simple vs present continuous

Speaking:

Further contacts. Beginning, resuming. Closing a conversation. Expressing understanding. Expressing one's own point of view.

Writing:

Completing personal details on a form. Compiling fact file about somebody.

Module 2

Types of economic systems

Topic 4

Types of economic systems: planned economy

Vocabulary:

improved quality, purely command economic system, roads and fire protection, career choices, government protection for the rights of all individuals

Grammar:

Simple past

Speaking:

Likes and dislikes. Satisfaction / dissatisfaction. Reproach. Approval and disapproval. Gratitude. Annoyance. Disappointment. Regret.

Writing:

Personal, factual and summary reports.

Topic 5

Types of economic systems: market economy

Vocabulary:

private enterprise, private ownership, public property, personal property, state-owned property

Grammar:	Present perfect (1)
Speaking:	Out and about. Street talks. Telling the time. Giving directions. Describing the place. Talking about the weather.
Writing:	City information signs. City brochures and guides.
Topic 6	Types of economic systems: mixed economy
Лексика:	mental and physical labor, factors of production, ownership, government body, duplication of affords, wasted resources, government interference
Граматика:	Present perfect (2): <i>ever, never, already, yet</i>
Усне мовлення:	Discussing a social programme.
Писемне мовлення:	Social programme.

Module 3

Economic environment

Topic 7	Economic environment
Vocabulary:	local authorities, total spending, "bad debts", enormous implications, general prosperity, recession
Grammar:	Present perfect (3): <i>for</i> and <i>since</i>
Speaking:	Making arrangements over the phone. Taking and leaving messages. Leaving voice messages.
Writing:	Spelling and noting down key words in a telephone message.

Topic 8

Vocabulary:	Economic stability revenue, recession, receipts, regulating the supply of money, budget deficit, inflation, fiscal policy
Grammar:	Present perfect (4): continuous and simple. Review: simple past, present perfect and present perfect continuous
Speaking:	Meeting with suppliers. Meeting with a customer. Board meeting. Annual general meeting / AGM. Extraordinary general meeting / EGM. Budget meeting.
Writing:	Questionnaire. Annual report.

Module 4

Economic activity

Topic 9	The «pillars» of economic system
Vocabulary:	the principal economic incentive, profit, profit motive, the gross national product or GNP, competition
Grammar:	Past continuous

Speaking:	Getting connected. Telephoning. Making contact. Exchanging information. Giving telephone numbers. Giving time.
Writing:	Writing down telephone numbers and time.
Topic 10	Measuring economic activity
Vocabulary:	important items, economic data, adverse effects, householders, available resources of labour
Grammar:	Past perfect
Speaking:	International conference
Writing:	Bulletin for the conference participants. A conference schedule.
Topic 11	Demand and supply
Vocabulary:	demand, supply, substitute goods, complements, shortage, subsistence level, tangible product, purchasing power, equilibrium, the Law of Demand and Supply
Grammar:	The future (1): <i>will</i>
Speaking:	Suggesting and recommending. Giving advice. Accepting and refusing. Confirming. Tactful asking someone about his / her problems.
Writing:	An informal note.
Module 5	
Prices and their effects	
Topic 12	Rationing effect of prices
Vocabulary:	deficit budget, balanced budget, yield, surplus budget, credit, wealth, wage, salary, rate of return
Grammar:	The future (2): the present continuous and <i>going to</i>
Speaking:	A visit of a foreign partner. At the airport. In the car.
Writing:	A business card.
Topic 13	Production motivating effect of prices
Vocabulary:	deficit budget, balanced budget, yield, surplus budget, credit, wealth, wage, salary, rate of return
Grammar:	The future (2): the present continuous and <i>going to</i>
Speaking:	At the office. Forms of address. Exchanging personal information. Talking about a trip.
Writing:	Abbreviations in the business cards.
Topic 14	The consumer in our economy
Vocabulary:	yield, surplus budget, deficit budget, balanced budget, credit, wealth, wage, salary, rate of return
Grammar:	The future (3): other future tenses

<i>Speaking:</i>	Welcoming visitors. Planning and explaining an itinerary for a visit. A tour of your company.
<i>Writing:</i>	Itinerary for visitors.
Module 6	
How to start business	
Topic 15	Launching a business
<i>Vocabulary:</i>	experience, stockholders, a sole proprietorship, partnership, entrepreneurship, business failure
<i>Grammar:</i>	The future (4): possibility and probability
<i>Speaking:</i>	Making a point in meetings. Eliciting information. Making suggestions. Expressing an opinion. Making offers. Accepting / refusing an offer. Making conditions. Agreeing / disagreeing.
<i>Writing:</i>	Summary of a meeting.
Topic 16	Financing a business
<i>Vocabulary:</i>	internal/external funds, expenses, depreciation, cost of replacing assets, short-term and long-term loans, principal, payrolls, raw materials, merchandise
<i>Grammar:</i>	Final business grammar & vocabulary review (Part 1)
<i>Speaking:</i>	Discussing business problems and deciding what action to take. Exchanging opinions and suggestions with colleagues. Giving an update on work completed so far. Reporting back on a business trip.
<i>Writing:</i>	Minutes of a meeting.
Topic 17	Money
<i>Vocabulary:</i>	demand for money, money supply, equilibrium in the money market, changing bond prices, medium of exchange, interest-bearing assets, benefit, sufficient return
<i>Grammar:</i>	Final business grammar & vocabulary review (Part 2)
<i>Speaking:</i>	At the airport. Airport procedures. Passport control. Customs. Check-in desk. Arrival.
<i>Writing:</i>	Entrance (entry) / exit visa form. Travel information.

Exemplary Literature

Manuals

1. BUSINESS ENGLISH GRAMMAR & PRACTICE (Part I). S.I. Юсукно. - Chernihiv: ChSTU, 2008. - 105 p.
2. BUSINESS ENGLISH GRAMMAR & PRACTICE (Частина II). Methodical instructions for practical classes in English for full-time students in the areas of training: 6.030508 - "Finance and Credit", 6.030509 - "Accounting and Auditing", 6.030601 - "Management".: Yusukhno S.I. - Chernihiv: ChSTU, 2011. - 146 p.

Primary

1. Brookes A., Grundy P. Writing for Study Purposes. – Cambridge Univ. Press, 1990. – 162 p.
2. Halliday M.K. Spoken and Written Language. – Oxford Univ. Press, 1985. – 109 p.
3. Naterop B.J., Weis E. Business Letters for All. – Oxford University Press, 1999. – 168 p.
4. Norman S. We're in Business. – England: Longman, 1990. – 154 p.
5. Michael Duckworth Grammar & Practice. – Oxford Univ. Press, 2002. – 223 p.
6. Owen R. BBC Business English. – К.: Методика, 2004 p. – 218 с.
7. Swan M. Practical English Usage. – Oxford: Oxford Univ. Press, 1995. – 658 p.
8. Waters M., Waters A. Study Tasks in English. – Cambridge: Cambridge Univ. Press, 1995. – 214 p.

Supplementary

1. Longman Business English Dictionary.- Pearson Education Limited, 2000.- 533 p.
2. Longman Dictionary of Contemporary English // Editorial Director A.Gadsky. Barcelona: Longman Dictionaries, 1995. – 1668 p.
3. Longman Dictionary of English Language and Culture.- Pearson Education Limited, 1998.- 1568 p.
4. Oxford-Duden Pictorial English Dictionary. - Oxford Univ. Press, 1995. – 811 p.

Web resources

1. http://library1.stu.cn.ua/?page_id=1441 //studbase.com/manuals
2. http://library1.stu.cn.ua/?page_id=1441//angliyska –dlja – ekonomistiv – agabekjan
3. <http://vlasnasprava.pp.ua//anglijskij – dlya – yekonomistov- golovanov –v-v.html>
4. <http://www.businessenglishpod.com/category/finance-accounting/>
5. <http://www.britishcouncil.org/professionals-specialisms-finance-intro.htm> lots
6. <http://www.english4accounting.com/>
7. <http://www.financialenglishonline.com/ru>

Academic staff

Name	Academic degree	Position	Qualification / Academic Discipline	Full-time / Part-time	Area of Teaching
Lytvyn Svitlana Volodymyrivna	PhD in Pedagogy	Head of the Department of Foreign Languages for Specific Purposes, Associate Professor	Nizhyn State Pedagogical Institute (1990), Teacher of English and German; PhD in Pedagogy – 13.00.02 Theory and Methodology of Teaching Germanic Languages; Associate Professor at the Department of Foreign Languages	Full-time	English for Scientific Communication